

High School  
Registration Packet



# Heritage Christian Academy

## High School Dress Code

### 2020-20221

School uniforms are required for all high school students (7th - 12th) attending Heritage Christian Academy. All uniforms are to be neat, clean, and in good condition. Torn, tattered, or dirty uniforms are unacceptable.

Heritage Christian Academy students are to wear only school-approved shirts and bottoms. HCA has a contract with FlynnO'Hara for uniforms.

FlynnO'Hara Uniforms  
8613 Glenwood Avenue  
Raleigh, NC 27617  
919-328-8000  
[www.flynnohara.com/school/NC066](http://www.flynnohara.com/school/NC066)

#### **Dress Code Guidelines:**

All shirts are to be tucked into pants, skirts, etc. (young men and ladies). All pants and skirts are to be worn around the waist and are not to be lowered, rolled down, or rolled under. Skirts are not to have the hemlines shortened with lengths shorter than the **bottom of the knee**.

Only white undershirts are allowed under shirts.

Students are required to have an HCA Oxford shirt for chapel days. Boys are required to wear ties for chapel.

Girls jewelry should be modest, not extreme. Earrings may be worn in lobe of ear only. No more than two per ear. Body jewelry, such as bellybutton rings, tongue rings, and other body piercings are not allowed.

Only school sweaters or jackets are to be worn indoors during school hours. Belts must be black or brown, solid or braided leather. Belts must have plain, small buckles. Belts must be worn with all pants and skirts with belt loops.

Socks, when worn, are to be in solid white, navy, and black and may have small logos or thin-colored bands or trim. Tights with feet or footless tights may be worn in white, navy, black, brown, and tan. Full-length leggings/tights (to the ankle) may be worn under uniform skirts from ***October through March*** in colors white, black, navy, brown, and tan. No sandals, open back shoes, or flip flops are to be worn during these months. Shoes must be correctly laced and tied at all times. Crocs are allowed for girls only (shoe-like versions **ONLY**, such as girl's Mary Jane's etc.). No open backs or holes!

Students may wear boots to school during the colder months: ***October through March ONLY***. Boots must not have high heels, chains, spikes, or spurs. Shoes must be correctly laced and tied at all times. Athletic shoes are not allowed for daily wear. This includes all basketball, running, and skating shoes, etc. In addition, boys must wear shoes with socks. No sandals, flip flops, or Crocs. Athletic shoes are still required for physical education.

Students are not to have tattoos - permanent or temporary. This includes drawing on the skin.

Jewelry of any kind, except watches and rings, is not to be worn by male students.

A boy's hair is to be neatly trimmed, off of the collar and ears, and out of the eyes. Traditional haircuts are expected. Dreadlocks and corn rows are not allowed. Fad haircuts are not allowed. The administration will determine suitability of haircuts.

Uniforms are to be worn at all times! A change of clothing can occur only after school is dismissed **and** the student is off school grounds. A HCA PE Uniform is required for 7th-9th grade since they are required to change clothes during Physical Education class.

FlynnO'Hara is our exclusive vendor.

Any issues or concerns with FlynnO'Hara, you may contact them directly at 919-326-8000.

As stated before, the dress code will be enforced. Please make sure that your child is in compliance each morning before coming to school. Heritage Christian Academy administration has the authority to determine whether or not an item is acceptable to dress code. If you have any questions or concerns, please contact the school office.



***Heritage Christian Academy  
2020-2021  
School Calendar***

July 31	Staff Returns
August 4	Parent Teacher Fellowship (PTF) @ 7:00
August 6	First Day of School
September 4	Labor Day (Out at noon, No Aftercare)
September 7	No School
September 8	Return from Holiday
September 11	Food Court
September 18	Grandparents Day Celebration
October 8	1st Quarter ends
October 9	2nd Quarter Begins
October 12	PTF @ 7:00pm
October 15-16	Teacher Work Days
November 11	Veteran's Day Assembly for Elementary
November 25	Thanksgiving Holiday Begins, No school
November 30	Return from Holiday
December 15, 16, 17	Mid-Term Exams
December 17	HCA Christmas Program @ 7:00 pm
December 18	Christmas Holiday/Second Quarter Ends (Out @ noon, no aftercare)
January 4	Return From Holiday/3rd Quarter Begins
January 18	Teacher Work Day
February 8	Pre-Registration Begins
February 15	Teacher Work Day
March 9	End of 3rd Quarter
March 15	Pre-Registration Ends
March 23-25	S.A.T.'s—Academic Testing
March 31	Easter Break Begins (Out at noon, No Aftercare)
April 6	Return from Easter Break
May 11	Kindergarten Graduation
May 14	Last Day of School (Out at noon)/ High School Graduation @ 7:00
May 17	Report Card Day







# HERITAGE CHRISTIAN ACADEMY

*Enter to learn,  
Go forth to serve.*

## 2020-2021 Schedule of Fees

### PRE-REGISTRATION: \$250.00 for K-5 - Grade 12 (Non-refundable, Non-transferable)

Pre-Registration for the 2020-2021 school year will begin February 10th. It will end on March 13th. Everyone who pre-registers will receive a discount on tuition.

### REGISTRATION: \$300.00 for K-5-Grade 12 (Non-refundable, Non-transferable) - Does not apply if you pre-registered.

The registration fee is due upon application. The registration provides for the staff, supplies, and equipment to maintain the school office that manages parent/student affairs, cumulative folders, and accounting records.

### STUDENT RESOURCE FEE K5 \$355.00 per student; 1<sup>st</sup>-12<sup>th</sup> \$475.00 per student (Non-refundable after August 1, 2019)

The Student Resource Fee covers the cost of the books, student insurance, certain student supplies, and classroom teaching supplements. This fee also provides for vehicle fuel costs for field trips, computer/software upgrades and replacements, and technology improvements. Students will also receive the yearbook without additional cost.

### TUITION

1 CHILD	Annual Tuition	10 Payment Plan
Elem. (K5-3rd )	\$4,250.00	\$425.00
4 <sup>th</sup> -6 <sup>th</sup>	\$4,300.00	\$430.00
High School	\$4,350.00	\$435.00

### PRE-REGISTRATION PRICING

1 CHILD	Annual Tuition	10 Payment Plan
Elem. (K5-3rd )	\$4000.00	\$400.00
4 <sup>th</sup> -6 <sup>th</sup>	\$4050.00	\$405.00
High School	\$4100.00	\$410.00

"Teaching them to observe all things whatsoever I have commanded you. . ." –Matthew 28:20

615 Mack Todd Road ~ Zebulon, NC 27597

Phone 919-269-6915 ~ Fax 919-269-6833 ~ Website: [www.hca-nc.org](http://www.hca-nc.org)

### Multi Child Discounts

Discounts will be offered for families with multiple children.

2 <sup>nd</sup> child	10%
3 <sup>rd</sup> child	15%
4 <sup>th</sup> child	20%

### LATE FEES AND RETURNED CHECKS

A late fee of \$15.00 is added to the students account after the 5<sup>th</sup> of the month. A returned check results in a \$30 returned check fee to cover bank charges.

### General Financial Policies:

1. A student will not be enrolled in HCA if there is a previous financial obligation to another school. Before a student will be admitted to the school, all previous tuition and fees must be liquidated.
2. Any account that is outstanding 60 days after due date may cause the student to be suspended until payment is brought up to date. In addition, any account that is outstanding for more than 60 days, will cause the student(s) to become ineligible for any extracurricular activities.
3. At the end of a semester, if there are any financial obligations, fees, or late charges, the child will not be allowed to take his/her final examination, participate in Kindergarten or High School graduation, or any other activity involving HCA. We will not report a grade for that semester or release student records for that student.

"Teaching them to observe all things whatsoever I have commanded you. . ." –Matthew 28:20

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**For Office Use Only:**

Date of Registration: \_\_\_\_\_ Grade Entering: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

## HCA Student Application

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last First M.I.

Nickname: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

**Information about the Family:**

Mother/Guardian \_\_\_\_\_

Phone: \_\_\_\_\_ Carrier: \_\_\_\_\_

Address(if different) \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Father/Guardian: \_\_\_\_\_

Phone: \_\_\_\_\_ Carrier: \_\_\_\_\_

Address(if different) \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

If Parents are divorced, with whom does the student live? \_\_\_\_\_

If custody schedule is in place, please explain: \_\_\_\_\_

**Emergency Care information:**

Any Known Allergies? \_\_\_\_\_

Any medical conditions of which we should be aware? \_\_\_\_\_

If neither father nor mother can be contacted, call:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

If you cannot pick up your student, please list names of persons to whom the student may be released: \_\_\_\_\_  
\_\_\_\_\_

Name of student's doctor: \_\_\_\_\_ phone: \_\_\_\_\_

Name of Student's dentist: \_\_\_\_\_ phone: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

### Student's Academic History:

Name of last school attended? \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Has the student ever failed any grades? \_\_\_\_\_ If yes, which grade(s)? \_\_\_\_\_

How many days was the student absent from school in the previous school year? \_\_\_\_\_

If absent for more than 10 days please explain: \_\_\_\_\_

Has the student ever been in special placement classes for the learning disabled, mentally handicapped, emotionally handicapped, etc.? \_\_\_\_\_ If yes, please describe the special placement \_\_\_\_\_

Has the student ever been suspended/expelled from any school? \_\_\_\_\_

If yes, please give the school name, date of suspension/expulsion, and reason: \_\_\_\_\_

Has the student ever demonstrated any behavior problems in school? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

Student's grade average is: \_\_\_\_ A(Superior) \_\_\_\_ B(Above Average) \_\_\_\_ C(Average) \_\_\_\_ D(Below Average) \_\_\_\_ F(Failing) \_\_\_\_\_

### Handicaps:

To the best of your knowledge, is this student handicapped in any of the following areas to the extent that such handicap would affect ability to learn or perform satisfactorily in school:

**Visual:** Does the student wear glasses or contact lenses? \_\_\_\_\_

**Auditory:** Does the student have any hearing problems? \_\_\_\_\_

**Speech:** Does the student have any speech impairment or difficulty? \_\_\_\_\_ If yes, please explain \_\_\_\_\_

**Emotional/Social Adjustment:** Does the student have any emotional or social problems? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

### Church Background:

Church Attending: \_\_\_\_\_ Pastor: \_\_\_\_\_

Denomination: \_\_\_\_\_ Member? Yes \_\_\_\_\_ No \_\_\_\_\_

Father/Guardian: Have you accepted Christ as your personal Savior? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you attend church regularly? Yes \_\_\_\_\_ No \_\_\_\_\_

Mother/Guardian: Have you accepted Christ as your personal Savior? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you attend church regularly? Yes \_\_\_\_\_ No \_\_\_\_\_

## **HCA Discipline Agreement Form**

One of the most important lessons education should teach is discipline. While it does not appear to be a subject, it underlies the whole educational structure. It is training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration of other people.

With an understanding of the purpose of discipline in a school, a person may form a correct attitude toward it, and not only do his part in making his school an effective place of learning, but also develop the habit of self-restraint which will make someone a better person.

At Heritage Christian Academy, we believe that it is very important to "Train up a child the way he should go." (Proverbs 22:6) Good training and good discipline should be centered in and on Christ. Discipline is administered in love, counseling, and understanding.

Our teachers must have a high standard for behavior in the classroom. They are responsible for discipline in their classroom, lunchroom, and bathrooms. When a child misbehaves, the teacher is to punish them with love and kindness to show the student that he is loved. We believe that the faculty has the right to punish a child whenever necessary. Hebrews 13:7 says, "obey them that have the rule over you, and submit yourselves..."

We will enforce a six-inch personal contact rule while students are on campus. No personal bodily contact will be permitted at any time or any place. Gripping is not tolerated. Legitimate complaints and constructive suggestions to the proper persons are always encouraged. Horseplay or general rowdiness such as pushing, running in the classroom, playing in the halls, etc. is not permitted.

Severe discipline problems such as lying, cheating, cursing, and the like will not be tolerated. These problems could result in suspension or dismissal.

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## **Parent Discipline Agreement Form**

I hereby agree to the preceding statement on the disciplinary policy, but I wish to be contacted first by phone before discipline action is taken. I do pledge to abide by this policy with my full cooperation and support to Heritage Christian Academy.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

I do not agree to the preceding statements on the discipline policy. I do not pledge to abide by them; and with that decision, I understand that if discipline action is needed, it could result in expulsion.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date





## **HCA Statement of Cooperation**

### **Statement of Cooperation:**

It is the desire of Heritage Christian Academy(HCA) to provide quality training in a good Christian atmosphere. HCA is not liable for any injury at school or during any school activity, or for illness occurring to the student while at school. I give my student permission to take part in all school activities, including sports' activities and trips away from the church-school premises of HCA. This statement of cooperation will be in effect for as long as my student attends Heritage Christian Academy.

### **Discipline:**

Heritage Christian Academy has the desire for school and home to work together through the Scriptural guidance of Proverbs 22:6. "Train up a child in the way he should go." Building strong Christian character is as important as academic training; therefore, disobedience will not be tolerated. When a student breaks the rules, discipline is administered. When a student requires discipline, he receives it with love, kindness, and counseling with prayer.

### **Parents—Please sign the following:**

I agree that the school may authorize the physician of his/her choice to provide emergency care in the event that neither I nor the family physician can be contacted immediately. I agree that the school may provide transportation to an appropriate medical resource in the event of an emergency. I agree to pay for emergency treatment and transportation to a local hospital. I understand that the school will not administer any drug or any medication with our specific instructions from a physician or the student's parent or guardian.

I understand that HCA accepts no liability for accidents and/or injuries occurring on school property or school functions (field trips, ball games, etc.)

I agree to hold the school and its personnel harmless for any liability to my child because of any claim on behalf of my child. Should, for any reason, legal action be taken against HCA or its personnel on behalf of my child, and HCA or its personnel not be found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that the school or its personnel should incur to defend itself against such action.

I agree to the financial statement of the school and pledge my full cooperation and support to this school in the education and training of my child.

I have read (in its entirety), understand, and agree to abide by the HCA Student Handbook. I pledge to abide by the standards set forth in the handbook with my full cooperation and support to Heritage Christian Academy.

I have read and understand the "Dress Code" attached to this application and agree to uphold them for my child.

\_\_\_\_\_  
Signature of Father/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Mother/Guardian

\_\_\_\_\_  
Date

(updated 02/18)





# Video/Publication/Website Picture and Voice Permission Form

Please fill out and sign the appropriate statement to either give or decline permission to use pictures/video (including audio) of your children, and audio recordings of your children's voice on our school website, and/or for other school publicity. Please return to the school office.

## **To GRANT permission to use your child/children's pictures, video (with audio) and audio recordings of your child(ren)'s voice**

I, \_\_\_\_\_ (Please print your name) **GRANT permission** for Heritage Christian Academy to publish my child/children's \_\_\_\_\_ (please print child's or children's names) photo, video (with audio), and audio recordings of their voice in the School's various forms of publications and productions including the school's various websites. I give Heritage Christian Academy the perpetual, royalty-free right to use my child (ren)'s photo(s), video(s) of them (with audio), and audio recording(s) of my child (ren)'s voice in any manner including, but not limited to, publications, productions and websites.

I understand that all the publications, productions, websites, have a large audience and my child's photo, audio, and video recordings of them will be available to the general public. I further understand that Heritage Christian Academy assumes no liability or responsibility whatsoever concerning any consequences of such use.

I further state that I have the right to give this permission as I am the child's parent or legal guardian. I understand that if I give notice to the Publications Director or webmaster that I object to any particular picture on the website, it will be removed as soon as possible.

Publication of these photos may include names for identification purposes unless I check the box below that I do not give permission for my name to be used.

\_\_\_\_\_ Please do not use my child (ren)'s name with their photo

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## **To REFUSE permission to use pictures, video (with audio) and audio recordings of your child (ren)'s voice**

I, \_\_\_\_\_ (Please print your name) **REFUSE** to grant permission to Heritage Christian Academy to publish pictures of my child (ren), video recordings (with audio), and audio recordings of my children

\_\_\_\_\_ (Please print child's or children's names) in any publications on television or any of the church's various websites. I further state that I have the right to refuse this permission as I am the child's parent or legal guardian.

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

