

Elementary School Registration Packet



Heritage Christian Academy
2025-2026
School Calendar

August 5	Staff Returns
August 7	Parent Teacher Fellowship (PTF) @ 7:00
August 8	First Day of School
August 29	Labor Day (Out @ Noon, No Aftercare)
September 1	No School
September 2	Return from Holiday
October 10	1st Quarter ends
October 13	2nd Quarter Begins
October 14	PTF @ 7:00pm
October 16	Teacher Work Day
October 17	Teacher Work Day
November 25	Thanksgiving Holiday Begins, (Out @ Noon, No Aftercare)
December 1	Return from Thanksgiving Holiday
December 17 - 19	High School Mid-Term Exams
December 18	HCA Christmas Program @ 7:00 pm
December 19	Christmas Holiday/Second Quarter Ends (Out @ Noon, No aftercare)
January 5	Return From Christmas Holiday/3rd Quarter Begins
January 19	Teacher Work Day
February 4	Pre-Registration Begins
February 16	Teacher Work Day
March 10	End of 3rd Quarter
March 13	Pre-Registration Ends
March 17-19	S.A.T.'s—Academic Testing
April 1	Easter Break Begins (Out @ Noon, No Aftercare)
April 7	Return from Easter Break
May 13-15	High School Final Exams
May 14	Kindergarten Graduation @ 7:00
May 15	Last Day of School (Out @ Noon)
May 15	High School Graduation @ 7:00
May 19	Report Card Day



HERITAGE CHRISTIAN ACADEMY

*Enter to learn,
Go forth to serve.*

2025-2026 **Schedule of Fees**

PRE-REGISTRATION: \$250.00 for K-5 - Grade 12 (Non-refundable, Non-transferable)

Pre-Registration for the 2025-2026 school year will begin February 5th. It will end on March 14th. Everyone who pre-registers will receive a discount on tuition.

REGISTRATION: \$300.00 for K-5-Grade 12 (Non-refundable, Non-transferable) - Does not apply if you pre-registered.

The registration fee is due upon application. The registration provides for the staff, supplies, and equipment to maintain the school office that manages parent/student affairs, cumulative folders, and accounting records.

STUDENT RESOURCE FEE K5 \$425.00 per student; 1st-12th \$550.00 per student (Non-refundable after August 1, 2025)

The Student Resource Fee covers the cost of the books, student insurance, certain student supplies, and classroom teaching supplements. This fee also provides for vehicle fuel costs for field trips, computer/software upgrades and replacements, and technology improvements. Students will also receive the yearbook without additional cost.

TUITION

1 CHILD	Annual Tuition	10 Payment Plan
Elem. (K5-3rd)	\$4750.00	\$475.00
4th-6th	\$4800.00	\$480.00
High School	\$4850.00	\$485.00

PRE-REGISTRATION PRICING

1 CHILD	Annual Tuition	10 Payment Plan
Elem. (K5-3rd)	\$4500.00	\$450.00
4th-6th	\$4550.00	\$455.00
High School	\$4600.00	\$460.00

"Teaching them to observe all things whatsoever I have commanded you. . ." –Matthew 28:20

615 Mack Todd Road ~ Zebulon, NC 27597

Phone 919-269-6915 ~ Fax 919-269-6833 ~ Website: www.hca-nc.org

Multi Child Discounts

Discounts will be offered for families with multiple children.

2 nd child	10%
3 rd child	15%
4 th child	20%

LATE FEES AND RETURNED CHECKS

A late fee of \$20.00 is added to the students account after the 5th of the month. A returned check results in a \$35 returned check fee to cover bank charges.

General Financial Policies:

1. A student will not be enrolled in HCA if there is a previous financial obligation to another school. Before a student will be admitted to the school, all previous tuition and fees must be liquidated.
2. Any account that is outstanding 60 days after due date may cause the student to be suspended until payment is brought up to date. In addition, any account that is outstanding for more than 60 days will cause the student(s) to become ineligible for any extracurricular activities.
3. At the end of a semester, if there are any financial obligations, fees, or late charges, the child will not be allowed to take his/her final examination, participate in Kindergarten or High School graduation, or any other activity involving HCA. We will not report a grade for that semester or release student records for that student until the account is current.

"Teaching them to observe all things whatsoever I have commanded you. . ."—Matthew 28:20
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Updated February 4, 2025

Heritage Christian Academy

Elementary Dress Code

2025-2026

School uniforms are required for all elementary students (K5 - 6th) attending Heritage Christian Academy. All uniforms are to be neat, clean, and in good condition. Torn, tattered, or dirty uniforms are unacceptable.

Heritage Christian Academy students are to wear only school-approved shirts and bottoms. HCA has a contract with FlynnO'Hara for uniforms. Orders may be placed online or in store:

FlynnO'Hara Uniforms
8613 Glenwood Avenue
Raleigh, NC 27617
919-328-8000
www.flynnohara.com/school/NC066

Dress Code Guidelines:

All shirts are to be tucked into pants, skirts, etc. (young men and ladies). All pants and skirts, are to be worn around the waist and are not to be lowered, rolled down, or rolled under. Skirts and jumpers must be no shorter than the bottom of the knee (without any alteration or modification to the garment).

Only white undershirts are allowed. Girls may wear shorts underneath their skirts and jumpers for modesty purposes. The shorts must not be visible below the hemline of the outer garment.

Girls jewelry should be modest, not extreme. Earrings may be worn in lobe of the ear only. No more than two per ear. Body jewelry, such as bellybutton rings, tongue rings and other body piercings are not allowed.

Only school-approved HCA sweaters or jackets are to be worn indoors during school hours. Belts must be black or brown, solid or braided leather. Belts must have plain, small buckles. Belts must be worn with all pants and skirts with belt loops.

Socks, when worn, are to be in solid white, navy, or black and may have small logos or thin colored band or trim. Tights with feet or footless tights may be worn in white, navy, black, brown, or tan. Full length leggings/tights may be worn under uniform skirts or jumpers from ***October through March*** in colors white, black, navy, brown, and tan. No sandals, open back shoes, or flip flops are to be worn during these months.

Shoes must be correctly laced and tied at all times. Crocs are allowed for girls only, shoe-like versions ONLY, such as girl's Mary Jane's, etc. No open backs or holes! Students may wear boots to school during the colder months only: October through March ONLY. Boots must not have high heels, chains, spikes, or spurs. Shoes must be correctly laced and tied at all times. Tennis shoes are still required for physical education.

Students are not to have tattoos - permanent or temporary. This includes drawing on the skin.

A boy's hair is to be neatly trimmed, off of the collar and ears, and out of the eyes. Traditional haircuts are expected. Dred locks and corn rows are not allowed. Fad haircuts are not allowed. The administration will determine suitability of haircuts.

Boys must wear shoes with socks. No sandals, flip flops or Crocs.

Jewelry of any kind, except watches and rings, is not to be worn by male students.

Uniforms are to be worn at all times! A change of clothing can occur only after school is dismissed and the student is off school grounds. A HCA PE Uniform is required for all grades that are required to change clothes during Physical Education classes.

FlynnO'Hara is our exclusive vendor. Any issues or concerns with FlynnO'Hara, you may contact them directly at 919-326-8000.

As stated before, the dress code will be enforced. Please make sure that your child is in compliance each morning before coming to school. Heritage Christian Academy administration has the authority to determine whether or not an item is acceptable to dress code. If you have any questions or concerns, please contact the school office.

HERITAGE CHRISTIAN ACADEMY

WAYS TO ORDER YOUR UNIFORM

1. ONLINE:

To view uniform options, pricing, and shop year-round, visit:

www.flynnohara.com/school/NC066

2. IN STORE:

Visit us at our closest servicing retail location:

8613 Glenwood Avenue
Raleigh NC 27617
919-326-8000

OR

3. OVER THE PHONE:

FlynnO'Hara's Customer Service Department is available Monday through Saturday year-round to answer questions, track returns, and place orders:

Call us toll-free at: (800) 441-4122

PLEASE NOTE:

Be sure to order early, as orders placed after July 15 cannot be guaranteed for delivery by the first day of school!

ABOUT FLYNNOHARA

FlynnO'Hara Uniforms is a Philadelphia-based supplier and retailer of high-quality school uniforms and gym wear. We are family owned and operated, servicing over 1500 schools across the United States.



WARRANTY INFO

We're so confident in our products that we offer a School Year Guarantee: If you're not satisfied with the way an item is holding up within a year of purchase, we'll replace it.

CONTACT FLYNNOHARA: 800-441-4122



For Office Use Only:

Date of Registration: _____ Grade Entering: _____ Amount Paid: _____

HCA Student Application

Student's Name: _____ Date of Birth: _____
Last First M.I.

Nickname: _____ Age: _____ Gender: _____

Mailing Address _____

Information about the Family:

Mother/Guardian _____

Phone: _____ Carrier: _____

Address(if different) _____

Employer _____ Work Phone: _____

Email Address: _____

Father/Guardian: _____

Phone: _____ Carrier: _____

Address(if different) _____

Employer _____ Work Phone: _____

Email Address: _____

If Parents are divorced, with whom does the student live? _____

If custody schedule is in place, please explain: _____

Emergency Care information:

Any Known Allergies? _____

Any medical conditions of which we should be aware? _____

If neither father nor mother can be contacted, call:

Name: _____ Phone: _____ Relationship: _____

If you cannot pick up your student, please list names of persons to whom the student may be

released: _____

Name of student's doctor: _____ phone: _____

Name of Student's dentist: _____ phone: _____

Hospital Preference: _____

Student's Academic History:

Name of last school attended? _____

Reason for Leaving: _____

Has the student ever failed any grades? _____ If yes, which grade(s)? _____

How many days was the student absent from school in the previous school year? _____

If absent for more than 10 days please explain: _____

Has the student ever been in special placement classes for the learning disabled, mentally handicapped, emotionally handicapped, etc.? _____ If yes, please describe the special placement _____

Has the student ever been suspended/expelled from any school? _____

If yes, please give the school name, date of suspension/expulsion, and reason: _____

Has the student ever demonstrated any behavior problems in school? _____ If yes, please explain: _____

Student's grade average is: _____ A(Superior) _____ B(Above Average) _____ C(Average) _____ D(Below Average) _____ F(Failing) _____

Handicaps:

To the best of your knowledge, is this student handicapped in any of the following areas to the extent that such handicap would affect ability to learn or perform satisfactorily in school:

Visual: Does the student wear glasses or contact lenses? _____

Auditory: Does the student have any hearing problems? _____

Speech: Does the student have any speech impairment or difficulty? _____ If yes, please explain _____

Emotional/Social Adjustment: Does the student have any emotional or social problems? _____

If yes, please explain _____

Church Background:

Church Attending: _____ Pastor: _____

Denomination: _____ Member? Yes _____ No _____

Father/Guardian: Have you accepted Christ as your personal Savior? Yes _____ No _____

Do you attend church regularly? Yes _____ No _____

Mother/Guardian: Have you accepted Christ as your personal Savior? Yes _____ No _____

Do you attend church regularly? Yes _____ No _____

HCA Statement of Cooperation

Statement of Cooperation:

It is the desire of Heritage Christian Academy(HCA) to provide quality training in a good Christian atmosphere. HCA is not liable for any injury at school or during any school activity, or for illness occurring to the student while at school. I give my student permission to take part in all school activities, including sports' activities and trips away from the church-school premises of HCA. This statement of cooperation will be in effect for as long as my student attends Heritage Christian Academy.

Discipline:

Heritage Christian Academy has the desire for school and home to work together through the Scriptural guidance of Proverbs 22:6. "Train up a child in the way he should go." Building strong Christian character is as important as academic training; therefore, disobedience will not be tolerated. When a student breaks the rules, discipline is administered. When a student requires discipline, he receives it with love, kindness, and counseling with prayer.

Parents—Please sign the following:

I agree that the school may authorize the physician of his/her choice to provide emergency care in the event that neither I nor the family physician can be contacted immediately. I agree that the school may provide transportation to an appropriate medical resource in the event of an emergency. I agree to pay for emergency treatment and transportation to a local hospital. I understand that the school will not administer any drug or any medication with our specific instructions from a physician or the student's parent or guardian.

I understand that HCA accepts no liability for accidents and/or injuries occurring on school property or school functions (field trips, ball games, etc.)

I agree to hold the school and its personnel harmless for any liability to my child because of any claim on behalf of my child. Should, for any reason, legal action be taken against HCA or its personnel on behalf of my child, and HCA or its personnel not be found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that the school or its personnel should incur to defend itself against such action.

I agree to the financial statement of the school and pledge my full cooperation and support to this school in the education and training of my child.

I have read (in its entirety), understand, and agree to abide by the HCA Student Handbook. I pledge to abide by the standards set forth in the handbook with my full cooperation and support to Heritage Christian Academy.

I have read and understand the "Dress Code" attached to this application and agree to uphold them for my child.

Signature of Father/Guardian

Date

Signature of Mother/Guardian

Date

(updated 02/18)

Video/Publication/Website Picture and Voice Permission Form

Please fill out and sign the appropriate statement to either give or decline permission to use pictures/ video (including audio) of your children, and audio recordings of your children's voice on our school website, and/or for other school publicity. Please return to the school office.

To GRANT permission to use your child/children's pictures, video (with audio) and audio recordings of your child(ren)'s voice

I, _____ (Please print your name) **GRANT permission** for Heritage Christian Academy to publish my child/children's _____ (please print child's or children's names) photo, video (with audio), and audio recordings of their voice in the School's various forms of publications and productions including the school's various websites. I give Heritage Christian Academy the perpetual, royalty-free right to use my child (ren)'s photo(s), video(s) of them (with audio), and audio recording(s) of my child (ren)'s voice in any manner including, but not limited to, publications, productions and websites.

I understand that all the publications, productions, websites, have a large audience and my child's photo, audio, and video recordings of them will be available to the general public. I further understand that Heritage Christian Academy assumes no liability or responsibility whatsoever concerning any consequences of such use.

I further state that I have the right to give this permission as I am the child's parent or legal guardian. I understand that if I give notice to the Publications Director or webmaster that I object to any particular picture on the website, it will be removed as soon as possible.

Publication of these photos may include names for identification purposes unless I check the box below that I do not give permission for my name to be used.

_____ Please do not use my child (ren)'s name with their photo

Signed _____ Date ____/____/____

To REFUSE permission to use pictures, video (with audio) and audio recordings of your child (ren)'s voice

I, _____ (Please print your name) **REFUSE** to grant permission to Heritage Christian Academy to publish pictures of my child (ren), video recordings (with audio), and audio recordings of my children _____

(Please print child's or children's names) in any publications on television or any of the church's various websites. I further state that I have the right to refuse this permission as I am the child's parent or legal guardian.

Signed _____ Date ____/____/____

HCA Discipline Agreement Form

One of the most important lessons education should teach is discipline. While it does not appear to be a subject, it underlies the whole educational structure. It is training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration of other people.

With an understanding of the purpose of discipline in a school, a person may form a correct attitude toward it, and not only do his part in making his school an effective place of learning, but also develop the habit of self-restraint which will make someone a better person.

At Heritage Christian Academy, we believe that it is very important to "Train up a child the way he should go." (Proverbs 22:6) Good training and good discipline should be centered in and on Christ. Discipline is administered in love, counseling, and understanding.

Our teachers must have a high standard for behavior in the classroom. They are responsible for discipline in their classroom, lunchroom, and bathrooms. When a child misbehaves, the teacher is to punish them with love and kindness to show the student that he is loved. We believe that the faculty has the right to punish a child whenever necessary. Hebrews 13:7 says, "obey them that have the rule over you, and submit yourselves..."

We will enforce a six-inch personal contact rule while students are on campus. No personal bodily contact will be permitted at any time or any place. Gripping is not tolerated. Legitimate complaints and constructive suggestions to the proper persons are always encouraged. Horseplay or general rowdiness such as pushing, running in the classroom, playing in the halls, etc. is not permitted.

Severe discipline problems such as lying, cheating, cursing, and the like will not be tolerated. These problems could result in suspension or dismissal.

Parent Discipline Agreement Form

I hereby agree to the preceding statement on the disciplinary policy, but I wish to be contacted first by phone before discipline action is taken. I do pledge to abide by this policy with my full cooperation and support to Heritage Christian Academy.

Signature of Parent/Guardian

Date

I do not agree to the preceding statements on the discipline policy. I do not pledge to abide by them; and with that decision, I understand that if discipline action is needed, it could result in expulsion.

Signature of Parent/Guardian

Date